



Government of **Western Australia**
Department of **Commerce**

Consumer Protection

Our Ref: CC22107
Enquiries: (08) 6552 9364

National State Emergency Service Volunteers Association Limited
Unit 1, 2-6 Lindsay St
ROCKDALE NSW 2216

Dear Sir / Madam

Charitable Collections Act (1946) - Issue of a Licence

I am pleased to advise that the Minister's delegate has approved the issuing of a licence to National State Emergency Service Volunteers Association Limited under the provisions of the *Charitable Collections Act (1946)*.

The licence has been issued for a period of three years under the condition that you submit to this office, **no later than six months** after the end of your financial year, an Income and Expenditure Statement with a signed copy of your audited financial report.

In submitting the accounts please ensure the audited financial report includes the following:

1. A Balance Sheet and Notes to the Accounts;
2. An Income and Expenditure Statement that is sufficiently detailed to enable identification of all charitable collections and where those monies have been applied to the charitable objects of the organisation.

The funds raised from charitable collections must be shown as separate income lines in the accounts. Similarly, fundraising expenses (i.e. salaries, wages, commissions and any professional fundraising fees) must be disclosed separately in the accounts;

3. An "**Independent Auditor's Report to the Members**" as part of the audited financial report confirming satisfactory completion of the audit.

The accounts need to be audited by the approved auditor you nominated on your application form - any change of auditor must be reported to this office.



CHARITABLE COLLECTIONS LICENCE

CHARITABLE COLLECTIONS ACT 1946
(SECTION 12)

LICENCE NO. **CC 22107**

This is to certify that, in accordance with the provisions of the *Charitable Collections Act 1946*, a licence has been granted to **National State Emergency Service Volunteers Association Limited**, a limited company, to collect money or goods for the objects of the organisation being a charitable purpose.

Conditions

- (a) This licence is valid to **14 December 2019**.
- (b) An appeal for support of a charitable purpose is to be authorised by the governing body of the charitable organisation or by a person authorised by the governing body to act on their behalf.
- (c) Collectors participating in an appeal should be issued, and display, an identification badge which is consecutively numbered. The badge should indicate the name of the collectors, the name of the charitable organisation and specify the period the authority shall remain in force. The collector shall present the Authority when making the appeal.
- (d) No person under the age of sixteen years (16) shall act or be permitted to act as a collector without the approval of the Minister or their delegate.
- (e) Collectors must give receipts for all monies received and goods sold. The receipts are to be consecutively numbered and bear the name and address of the organisation for which the appeal is being made.
- (f) Collecting boxes are to bear the name of the charitable organisation for which the appeal is being made.

Given under my hand at Perth this 15th day of December 2016

DAVID HILLYARD
A/COMMISSIONER FOR CONSUMER PROTECTION